

VOLUNTEER POSITION

- **Title:**
 - Closet Clothing Organizer
- **Tasks:**
 - Serve as the main point person for clothing closet related activities
 - Oversee and sort clothing as needed
 - Inspect clothing for damage
 - Sort clothing based on gender, type, and size
 - Fold clothing and put on hangers as needed
- **Purpose:**
 - To be prepared as patients come for treatment
 - Have the clothing be ready for our new patients
 - Assuring the clothing is appropriate for new patients
 - Will be simpler to give out clothes when need be
 - Will provide an easier yet effective way to search for clothing
- **Results:**
 - This position will increase the use of time for counselors and directors by allowing them to work one on one with patients. It will help the individuals with a Substance Use Disorder focus on their treatment, as well as providing them comfort that they have what is needed.
- **Suggested activities:**
 - Sort clothing as needed
 - Collect donations
 - Search clothing for damages
- **Measures:**
 - We will measure the success of this position based upon director feedback.
- **Qualifications:**
 - 17+ years of age
 - Proactivity
 - Agility
 - Ability to prioritize
 - Works well in teams
 - Organizational Skills
- **Time Frame:**
 - A commitment of 3 months is required
 - 2-4 hours per week, with flexible days/times
- **Site:**
 - Area Substance Abuse Council

- 3601 16th Ave SW, Cedar Rapids, IA 52404

- **Supervision:**

- This position will be supervised by the Recovery Center Director. The volunteer will also work closely with staff to maintain an organized and clean closet.

- **Benefits/Support Provided:**

- Volunteer Hours toward state programs, such as school
- A letter of support from the director
- Retail experience
- Develop new or strengthen past skills
- Increase self-esteem