

Job Title:	Substance Abuse Counselor Intern	Will Train Applicant(s):	Yes
Locations:	Linn, Benton, Jones, Jackson, and Clinton Counties	Travel Required:	Possibly to other offices and schools
Level/Salary Range:	Unpaid	External posting URL:	www.asac.us
Applications Accepted By:			
E-MAIL: internships@asac.us Subject Line: Internship application		MAIL: ASAC Attn: Internship Coordinator 3536 18 th Avenue SW Cedar Rapids, IA 52404	
Job Description			
<p>ROLE AND RESPONSIBILITIES</p> <ul style="list-style-type: none"> • Observe the clinical practices of the component staff. • Co-facilitate assessments, individual and group counseling sessions. • Assist with development of group curriculum or activities. • Conduct drug screenings • Participate in client staffings (client reviews) every 7 days. • Assist in documentation and review of client files, case management, admissions, and crisis intervention. • Attend Staff Meetings • Observe and interaction with clients • Develop community resource listings/connections • Attend training opportunities <p>QUALIFICATIONS AND EDUCATION REQUIREMENTS</p> <ul style="list-style-type: none"> • Interns must be in the process of receiving an associate’s degree, a Bachelors degree, or a master’s degree in the human services field or a related field • Understanding of clinical theory and processing. • Experience or training in documentation in clinical services. • Clear understanding of confidentiality and professional boundaries. • Proficiency in computer software such as Outlook, Word, Excel and PowerPoint. <p>PREFERRED SKILLS</p> <ul style="list-style-type: none"> • An understanding of community rescores and making appropriate referrals for incoming clients. • Experience and or understanding of the DSM 5 (Diagnostic Statistical Manuals 5th edition). • Experience utilizing electronic records software. <p>ADDITIONAL NOTES</p> <p><i>We want the Intern to take away an understanding of the unique treatment needs of the clients we serve, including Substance Abuse and Mental Health/co-occurring issues, family dynamics, recovery and relapse prevention, documentation and case management skills, assessment/evaluation skills, individual and group counseling skills.</i></p>			