

Urinalysis Note

Once a Urinalysis has been collected, sent to Forensics for testing and the results sent back to ASAC they will be posted in to the appropriate clients ISmart file. These are done by component designee. If you are unsure who that person is please see your Supervisor.

There needs to be clear documentation in the client's progress notes that staff have addressed all positive drug screenings with the client. It should be clear if the positive is related to medication or if the client has used. If the client has used this needs to be addressed in the treatment process. If appropriate there needs to be adjustments made to the client's treatment plan and possibly communication with the client's referral source/family members. In some cases the client is just coming into treatment and we expect the results to be positive but the next result should show the level going down or be negative depending on the type of drugs being used.

To view a UA report in ISmart:

1. At the client's ISmart file go to the Notes module.
2. At the Notes module, left hand menu click on Misc. Note. (This will filter out just the Misc. Notes of the file.)
3. Look through the Misc. Notes posted. The note will be labeled with "UA Results/xxx" (Where xxx are the results of the UA.)

When a UA report is missing from the client file:

If you notice that a UA report that you turned in has not been entered into ISmart follow up with the designated staff who enters your UA to see if there are any reports left to enter. Once it has been verified that all reports have been entered you do the following:

1. Send an email to forensics@asac.us with the following information:
 - a. Name of Client
 - b. Client ID Number
 - c. Reference Number (this is the red 7 digit number located in the top right hand corner of the yellow Chain of Custody form.)
 - d. Date specimen was collected.
2. PSS staff will locate the UA report from their system and send it to you.
3. Enter the UA report into ISmart.

If UA is positive because the client is on medication:

If the client's UA report is positive for Medications you need to post a Misc. Note into the client's file explaining that the UA is positive because the client is on medication. List the medication and any other necessary information.